

Handout FSR KA Musik: Useful links and information

FSR KA Musik: fsr-musik-ka@asta-udk-berlin.de

Join the **Telegram-Group** for quick communication: <https://t.me/+NfbkgBJCMjc1ZTgy>

Follow us on Instagram for the latest news: https://www.instagram.com/fsr_ka_udk_musik/

Look on our website for funding possibilities, how to participate, how to lend a camera/mic: <https://asta-udk-berlin.de/de/fachschaften/fsrs-fakultat-3-musik/musik-ka/>

OASE (UdK Mailadresse/account)

- You automatically receive a letter with the initial username and password
- Activate it as soon as possible under:
<https://portal.udk-berlin.de/cgi-bin/self-service-portal.pl?mode=authenticate>
- This mail address and the password are crucial for your studies!

my.udk-berlin.de

- Campus-Management, print out here certificates (matriculation, fees, Bafög, taken exams, **CampusCard**...)
- registration for exams (always check if it applies to your study! - if unsure, ask in IPA)
- log in with your UdK-Account:
<https://my.udk-berlin.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces>
- find the **course catalogue**:
https://my.udk-berlin.de/qisserver/pages/cm/exa/coursecatalog/showCourseCatalog.xhtml?_flowId=showCourseCatalog-flow&_flowExecutionKey=e1s1

Emails

- UdK-Webmailer: <https://webmail.udk-berlin.de/>
- Go to “Einstellungen”, “Weiterleitungen” and put the mail address you are regularly using. Then all UdK-Mails will be forwarded to your normal mail account (check your inbox once in a while tho:)

Asimut

- before being able to book, you need to register here (UdK/**OASE**-Account required!):
<https://www.udk-berlin.de/universitaet/fakultaet-musik/service-alt/kbb/raumreservierung-notbetrieb-fakultaet-musik/online-tool-asimut/anmeldung/>
- Book here: <https://udk-berlin.asimut.net/public/login.php?url=%2Fpublic%2F>

CampusCard

- Creating for the first time: get the QR-Code from **my.udk** and follow the instructions

Course catalogue

- Go to:
https://my.udk-berlin.de/qisserver/pages/cm/exa/coursecatalog/showCourseCatalog.xhtml?_flowId=showCourseCatalog-flow&_flowExecutionKey=e1s1
- Click on “Veranstaltungen Fakultät Musik”, “Veranstaltungen nach Studiengängen”, “künstlerische Ausbildung”, then choose the course you want to attend and follow the instructions for signing up
- Musikmanagement:
<https://www.udk-berlin.de/service/career-transfer-service-center/workshops/>

Studium General

- find all courses here:
<https://www.udk-berlin.de/studium/studium-generale/kurse-courses/>
- Signing up works through **Moodle**

Musikwissenschaft

- Contacts, exam information, course catalogue Musikwissenschaft:
<https://www.udk-berlin.de/universitaet/fakultaet-musik/institute/institut-fuer-musikwissenschaft-musiktheorie-komposition-und-musikuebertragung/musikwissenschaft/>
- Tutorium (students who can help you, if you have questions regarding the exam or the courses you have to take:
<https://www.udk-berlin.de/universitaet/fakultaet-musik/institute/institut-fuer-musikwissenschaft-musiktheorie-komposition-und-musikuebertragung/musikwissenschaft/tutorien/>

Kopierer

- at least one printer in every building, where you can copy/print for free
- Bundesalle 2nd floor, Fasane third floor, Lietze 2nd Floor
- Code: 15456

WiFi

- Free_Wifi_Berlin / accepting of using terms every time
- UdK Berlin (unsecure) / always needed to sign in with UdK mail and password
- eduroam / international WiFi-system in libraries and universities, set up needed, but one-time registration with UdK mail and password, for set up follow:
<https://www.oase.udk-berlin.de/dienste/wlan/zugang-und-anleitungen/>

Scholarships at UdK

- <https://www.udk-berlin.de/universitaet/fakultaet-musik/stiftungen/ad-infinitum-foundation-daad-lucia-loeser-stiftung/> (KA)
- <https://www.udk-berlin.de/universitaet/fakultaet-musik/stiftungen/> (for different instruments)
- <https://www.udk-berlin.de/service/international-office/stipendienprogramme/stipendien-fuer-internationale-studierende-an-der-udk-berlin/studienabschluss-stipendien-fuer-internationale-studierende-stibet-i/> (International Students)
- <https://www.udk-berlin.de/en/service/student-advisory-service-and-psychological-counselling/student-financing/> (overview of study financing)

KBB

- all information regarding concerts, competitions at UdK and orchestra:
<https://www.udk-berlin.de/universitaet/fakultaet-musik/service/das-kuenstlerische-betriebsbuero-orchesterbuero/>
- Signing up for orchestra:
<https://www.udk-berlin.de/universitaet/fakultaet-musik/service/das-kuenstlerische-betriebsbuero-orchesterbuero/orchester/anmeldung-zu-orchesterprojekten/>

Bibliothek

- In-person in the library or online registration form for the library card:
<https://www.tu.berlin/ub/suchen-ausleihen/ausleihen-bestellen/bibliotheksausweis/antwagsformular-bibliotheksausweis>
- after getting your library card, log in here:
<https://udk-berlin.hosted.exlibrisgroup.com/primoxplore/login?vid=UDK>

There you can find all information regarding your account/loans and search for books, scores or media

- compendium of information on using the library:
<https://www.udk-berlin.de/service/universitaetsbibliothek/wie-benutze-ich-die-bibliothek/ausweis-ausleihe-mahnungen-verlust/>

Moodle + Cloud + Webex

- e-learning platform: <https://moodle.udk-berlin.de/moodle/>
- Cloud: <https://cloud.udk-berlin.de/login>
- Webex: for scheduling meetings or taking part, use your UdK account
- Many courses use it for giving homework or the registration process

Platforms you can use with your UdK account:

- Digital Concert Hall
- Henle Library App
- Medici.TV
- and many more:
<https://www.udk-berlin.de/service/universitaetsbibliothek/suche-nach-buechern-und-medien/datenbanken/#c2804>

German Courses/International Office

- German courses: <https://www.udk-berlin.de/service/deutschkurse/>
- International Office, if you have questions regarding Visa...:
<https://www.udk-berlin.de/en/service/international-office/contact/international-student-services/>; Sandra Bayer und Barbara Aiko Garnier; Tel. +49 (0)30 3185- 2281 / 2057;
aaa@udk-berlin.de

Useful contacts:

- IPA: **for Modulblätter** Dienstag 12.00 Uhr bis 15.00 Uhr, Donnerstag 09.30 Uhr bis 12.30 Uhr
 - Alte und Neue Musik, Kirchenmusik (ev. und kath.), Klavier, Komposition, Orchesterinstrumente (Orchestermusiker / Instrumentalsolisten für Streich- und Tasteninstrumente), Orgel / Orgelimprovisation
Petra Suhl, Raum 403 I Tel. (030) 3185-2343
E-Mail stud27@intra.udk-berlin.de
 - Dirigieren, Orchesterinstrumente (Orchestermusiker / Instrumentalsolisten für Blas- und Schlaginstrumente)
Ulrike Thömmes, Raum 403 A I Tel. (030) 3185-2323
E-Mail stud25@intra.udk-berlin.de
- chamber music: kammermusik@udk-berlin.de
- Asimut: Manuela Sadenwater: raumplanung-musik@udk-berlin.de
- Appointments with the dean: dekanmusiktermine@gmail.com
- Orchestra: Tom Pielucha, Tel. (030) 3185 2367, tom.pielucha@intra.udk-berlin.de
- KBB:
<https://www.udk-berlin.de/universitaet/fakultaet-musik/service/das-kuenstlerische-betriebsbuero-orchesterbuero/wer-wir-sind/>
- Turmstudio / requesting audio and video recordings:
<https://www.udk-berlin.de/universitaet/fakultaet-musik/service-alt/dienste-service/tonsudio-turmstudio/>