Funding Guidelines: Grant for UdK German Courses of the AStA UdK Berlin

English version is only for reference.
In the event of discrepancies between the English and German versions, the German version shall prevail.

Foreword
Out of social responsibility, the General Student Committee of the University of the Arts (AStA UdK Berlin) provides a subsidy for the UdK German courses. International students in financial need can apply for a subsidy for UdK German courses. The AStA is of the opinion that the UdK- Berlin has to offer affordable German courses to international students.

§1 Purpose of the subsidy for UdK German courses

The financial support for UdK German courses provided by the General Student Committee (AStA) of the Berlin University of the Arts (UdK) supports international students of the UdK who, due to financial difficulties are unable to attend German courses that are necessary to complete their studies successfully.

§2 Application for subsidy for UdK German courses

International students of the UdK can apply for a subsidy for UdK German courses at the AStA of the UdK until April or until October. The German course must be completed in the first academic year. A copy of at least the following documents must be enclosed with the application signed by the applicant:

1. Matriculation certificate (Immatrikulationsbescheinigung)
2. ID Card/Passport
3. Bank statements of the last 3 months
4. Proof of Income
5. If necessarily, registration confirmation from the UdK German course

§3 Eligibility for funding

(1) International students who have to provide proof of a certain level of German language proficiency in order to successfully complete their studies are eligible for the grant.
(2) Grants are only given once to one person in order to support as many international students as possible.
(3) Students are supposed to use their own capital to compensate the payment obligations.
   1. after all deductions (e.g. rent, health insurance) a basic amount of 500,- Euro
   2. a lump-sum of 208,- Euro for each person who is liable to support the student
   3. for blocked accounts, the actual unavailable blocked amount at the time of the application,
   4. upon application, a further part of the assets if this avoids undue hardship.
(4) The student does not expect any inflow of money or significant monetary value (income) to cover his or her contractual or statutory recurring payment obligations at the beginning of the following month after application.

§4 Procedure of applying for subsidy for UdK German courses

(1) The subsidy for UdK German courses is based on an individual case examination by the AStA; there is no legal claim to a subsidy for UdK German courses.
(2) The Social Department draws up a recommendation for the approval of the subsidy on the basis of the ratio of income, assets and costs of a UdK German course.
(3) The social department presents the case to the AStA plenum. The AStA plenum then decides on the approval of the subsidy with a simple majority.
(4) In the case of approval, the corresponding amount is paid retroactively as a grant to the student after he or she has submitted proof of payment of the German course to the AStA. Billing is done by the Finance Department.

§5 Amount of subsidy for German courses

The subsidy amounts up to a maximum of 500,- Euro.

§6 Clause on the repayment of the Financial Budget allowance

Should the title "Subsidy for UdK German Courses" be dropped in the future, the money intended for this will be returned to the title "Emergency Aid - Social Funding".

§7 Inception

The funding guidelines for the grant for German courses of the AStA of the UdK Berlin come into effect the day after confirmation by the student parliament and approval of the student budget for the year 2019/2020 by the student parliament on the basis of submission by the AStA.